



## WAIVER REQUEST FORM

**DPH – CQAC – DHCQ, 99 Chauncy Street, 2nd Floor, Boston, MA 02111**

*All waiver requests regarding a PHYSICAL PLANT REQUIREMENT MUST BE ACCOMPANIED BY REDUCED PLANS on 8½" x 11" sheets for clarification of specific physical plant condition to be waived. Physical plant waiver requests received without accompanying plans will be returned as "DENIED".*

**NOTE: A SEPARATE WAIVER REQUEST FORM MUST BE SUBMITTED FOR EACH REQUIREMENT FOR WHICH A WAIVER IS REQUESTED.**

Facility's Licensed Name or Proposed Name

Address, including zip code

If Hospital/Clinic Satellite, Name

Address, including zip code

Hospital/Clinic Department

Building/Floor Location

**I HEREBY REQUEST THE DEPARTMENT WAIVE COMPLIANCE WITH THE REGULATION OR REQUIREMENT:**

**1.A: FOUND AT:**

**(Regulation/Requirement Citation)**

**1.B: THAT REQUIRES (Text of Regulation/Requirement):**

**2.A: DESCRIPTION OF PROPOSED ALTERNATIVE TO COMPLIANCE WITH THE REQUIREMENT:**

**2.B: HOSPITALS AND LONG TERM CARE FACILITIES – WHAT WILL BE DONE TO COMPENSATE; CLINIC AND HOSPICE – HOW THE PROVIDER WILL REMAIN IN SUBSTANTIAL COMPLIANCE:**

Facility's Licensed Name or Proposed Name

Address, including zip code

Regulation/Requirement Citation: \_\_\_\_\_

**3. PROVIDER'S EXPLANATION OF HOW MEETING THE REQUIREMENT AS WRITTEN WOULD CAUSE UNDUE HARDSHIP:**

**4. PROVIDER'S ASSURANCE THAT APPROVAL OF THE WAIVER: (A) WILL NOT LIMIT THE CAPACITY TO PROVIDE ADEQUATE CARE; AND, (B) DOES NOT JEOPARDIZE/AFFECT PATIENT OR RESIDENT HEALTH AND SAFETY:**

**FACILITY AUTHORIZED REPRESENTATIVE:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Mailing \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Signature: \_\_\_\_\_

**FACILITY CLINICAL REPRESENTATIVE:**

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Tel #: \_\_\_\_\_  
 \_\_\_\_\_  
 Signature: \_\_\_\_\_

**For DPH Use Only:** The waiver identified above is approved, approved with conditions or denied as indicated below.

Evaluated by: \_\_\_\_\_ \_\_/\_\_/\_\_ ☐ Approved ☐ Approved w/Conditions ☐ Denied

Reviewed by: \_\_\_\_\_ \_\_/\_\_/\_\_ ☐ Approved ☐ Approved w/Conditions ☐ Denied

CONDITIONS:

Note: This waiver may be evaluated during on-site visits by Department staff at the facility. The Department reserves the right to revoke the waiver approvals if deficiencies are cited that indicate that the waivers adversely affect patient or resident health and safety.